Disaster Recovery – are you ready?

Is your company ready in case of an emergency? At Fleet Cost & Care we see how hard our customers work every day to keep their business running smoothly, however we also see many customers not adequately prepared to protect their IT infrastructure.

Are you confident you have the right plan in place to back up your servers and recover your data? Can you afford to have your business down for days or even weeks while you fix the problem?

Have you thought of networks, servers, desktops, laptops, wireless devices, data and connectivity? Remember for your IT system to work properly, you need your hardware, software, data and connectivity to all be in service. If one is down, the entire system can be down.

At Fleet Cost & Care we are committed to giving you the best software and service in the business, but we can’t stress the importance of behind the scenes work your business must do to be prepared for an emergency so your business can continue to run.

Here are some simple tips you should consider for a quick and efficient recovery in the event of an unplanned disruption:

✓ Make sure your backup hardware/software includes all critical files - including open files such as database files.

✓ Create a schedule to rotate and store backups both off-site and on-site. Local backup devices, such as tapes or hard drives could potentially be destroyed in a catastrophic event such as a fire or a flood.

✓ Create a schedule to restore backups and verify the restored files are readable.

✓ Test and verify your disaster recovery plan works the way it is supposed to. Run through your plan periodically to make sure workstations, computers, and employees can all be up and running easily, within an acceptable time frame and everyone knows what needs to be done.

✓ Create a list of software license keys, warranty information, backup locations, and administrative passwords. Store this list off-site and make sure it is accessible by key management staff.